



Minutes of a meeting of CNPSG held on Tuesday 8th November 2022, Council Chamber

Present: Pat Lunt (PL), Gail Coleshill (GC), Paul Maxwell (PM), Diane Butler (DB), Kathy Head (KH). Stuart Todd (planning consultant) in attendance via Zoom for item on survey only.

In attendance: Katharine Sheehan (KS) (Town Clerk).

1. Apologies

Mike Best.

2. Declaration of interest

There were no declarations of interest.

3. Minutes of the meeting held on 11th October 2022 and matters arising

The minutes of the previous meeting were AGREED without change. GC noted that she had sent through ideas for the launch leaflet but received no feedback. KS reported that the website would be ready for the launch.

4. Website update

Covered in (3) above.

5. To approve for website:

- a) Amended Project Plan
- b) Amended Consultation Plan

Both plans were agreed for publication on the website, PL would update and reorganise the lists of consultees.

6. Plan launch event – review content and organise publicity

Distribution of posters to additional outlets was discussed – extra posters would be organised for the Antiques Centre, Library, Aquacentre, GRC, Henhayes Centre, Kithill shop, Severalls Mini Mart.

Boards had been created by KH and DB. Additional photos showing different types of housing in Crewkerne was required. Some discussion about inclusion of public realm items took place.

Leaflet: it was agreed that GC would write the content of the leaflet and send to KS and DB for editing. KS to organise printing and folding in the office. Flip chart to be stationed in LIC with post it notes for ideas on good/bad things about Crewkerne.

Shifts: Friday 10-2 – KH, GC and PL

Saturday 9-2 – PM and DB, noting that PM was also involved in the councillors surgery that day.

7. First Survey – ST



ST introduced the draft version of the first survey, which had been circulated prior to the meeting. He noted that he had started by using the Community Survey from 2016 as a starting point. The five sections used in the Plan were useful so he had replicated them in the survey draft: Strong Community, Vibrant Town Centre, Easy Access/Getting About, Thriving local economy and Local Environment.

Questions had been designed to draw out comments where necessary and identify whether respondents lived in the NP designated area. The GDPR statement at the end would need checking against CTC's own policies and procedures as a data controller.

It was noted that the introductory text was key in managing expectations – there was a danger that by asking questions it is implied that all these aspects can/will be deliverable.

However, it was important to gather the information in order to use it to underpin policies which would make up the Plan. E.g 'We would like safer footways' might not be deliverable but underpins a more general policy of supporting greener transport and active travel.

ST noted several adjustments and asked for any additional changes to be notified by the end of the week. He would send an updated copy round for agreement at the next meeting.

8. Items for next meeting

- Report back on outstanding actions.
- Revised survey
- Debrief from launch event
- Review of post its exercise
- Review email sign ups

9. Date of next meeting

Tuesday 29th November 2022, 18.30, Zoom? Format TBD.