



Minutes of a meeting of CNPSG held on Monday 9th September 2024 in the Council Chamber

Present: Pat Lunt (PL), Gail Coleshill (GC), Kathy Head (KH), Jan Nathan (JN), Simon Woodland (SW).

In attendance: Katharine Sheehan (KS) (Town Clerk).

1. Apologies

Apologies were received from Diane Butler (DB).

PL welcomed everyone to the meeting.

2. Declarations of interests

There were no declarations of interest.

3. Minutes of the meeting held on 25th June 2024 and matters arising

The minutes of the previous meeting were AGREED.

Matters arising were either all dealt with or listed on the agenda.

4. To note the finalised Design Code for publication

Members noted that the Design Code had now been finalised.

The Town Clerk was asked to make arrangements for both the Design Code and the Housing Needs Assessment to be published on the Neighbourhood Plan website.

5. Written evidence base: to collate written evidence to support policy development/ to review topic papers written by members of the Steering Group.

This was noted as ongoing; discussion was primarily around how to include arts venues as part of the evidence base. It was agreed that members of the Steering Group would seek data from the following venues/organisations in town about the frequency of concerts/events:

- Speedwell Hall
- Town Council (ref Victoria Hall and the George Reynolds Centre)
- The Dance House (Concerts in the West?)
- South Somerset Music Centre
- Arts at Barts
- Henhayes Centre

The Town Clerk was also asked to obtain parking occupancy data from Somerset Council.

6. To receive a funding update from the Town Clerk

The Town Clerk reported that £9208 had been received from Locality which would need to be spent before 31st March 2025.



PL noted that he was working on maps and he would liaise with the planning consultant to get these made up.

It was noted that Crewkerne Town Council had given its formal support to the Steering Group to proceed with the process of beginning to designate open spaces.

7. **Items for the next meeting** – tbc.
8. **Date of the next meeting** – tbc..