



Minutes of a meeting of CNPSG held on Tuesday 22nd October 2024, at 13.00 in the Council Chamber

Present: Pat Lunt (PL), Gail Coleshill (GC), Kathy Head (KH), Jan Nathan (JN), Simon Woodland (SW).

In attendance: Katharine Sheehan (KS) (Town Clerk).

1. Apologies

Apologies were received from Diane Butler (DB).

PL welcomed everyone to the meeting. It was noted that the Group might need to look at varying its meeting day or times so that DB could attend.

2. Declarations of interests

There were no declarations of interest.

3. Minutes of the meeting held on 9th September 2024 and matters arising

The minutes of the previous meeting were AGREED.

Matters arising were either all dealt with or listed on the agenda.

4. Designating Local Green Spaces

A template letter provided by the planning consultant to assist with contacting landowners had been circulated prior to the meeting. It was noted that each letter would need to be supported by a map, with exact boundaries. It was hoped that Parish Online boundaries aligned with HMLR data, as InspireID could be used from each parcel to search the Land Registry.

Some discussion took place about the list of green spaces which would be included in this exercise. PL recommended that Steering Group members looked at the Tavistock Neighbourhood Plan which had included an extensive list of land parcels to designate. Members agreed that the entirety of the green lung would need to be included, with the exception of the land being transferred from Taylor Wimpey to the Town Council, which would automatically become protected green space.

Additional land parcels of value to the community were discussed and the following added for inclusion:

- Fairy Hill
- Land around the Pill Box (A30/Ashlands Road)
- Oak Drive hemisphere
- Ashlands Road triangle
- Land adjacent to Bincombe Beeches (Brickyard Lane)
- Triangle at top of Westover View
- Bowhayes Land



- Langmead 'Circle'
- Furland Road – middle land and land at junction with South Street

PL/KS would discuss whether school playing fields should be included with the planning consultant, as well as amend the template to send to local landowners.

5. Written evidence base: to collate written evidence to support policy development/ to review topic papers written by members of the Steering Group.

This was noted as ongoing; members continue to prepare supporting documentation to support the Plan policies. The Town Clerk had obtained parking data from Somerset Council as well as data from South Somerset Music Centre. PL noted that a Nature Recovery Strategy was being developed and would hopefully be in place by Spring 2025, this should be referenced in supporting documents. GC noted that she had found a strong policy wording in the Castle Cary Neighbourhood Plan (TRA1) relating to transport networks and PL agreed to look at this further.

6. Maps and Images – progress update

PL reported that he is pulling together draft maps using Parish Online and the planning consultant is finalising them for the draft Plan. DB had given a memory stick of photos to KS.

KH agreed to work up a list of photos needed, it was hoped that a keen local volunteer photographer would consent to the Plan using his photos.

It was agreed that the next meeting would focus on reviewing the draft plan to ascertain what photos are needed.

7. To receive a funding update from the Town Clerk

No invoices had been received since the last update.

8. Communications and Publicity

Members agreed that there was a need to keep putting out information to keep the public informed and engaged. The timescales for public consultation were briefly discussed, likely early in the New Year. Some members indicated that they felt the draft plan should be sent to Somerset Council for checking beforehand.

9. Items for the next meeting – photos only.

8. Date of the next meeting – 1pm, Thursday 28 November, Council Chamber.