



Minutes of a meeting of CNPSG held on Tuesday 28th January 2025, at 13.00 in the Council Chamber

Present: Pat Lunt (PL), Diane Butler (DB), Gail Coleshill (GC), Kathy Head (KH), Jan Nathan (JN), Simon Woodland (SW).

In attendance: Katharine Sheehan (KS) (Town Clerk).

1. Apologies

None.

2. Declarations of interests

There were no declarations of interest.

3. Minutes of the meeting held on 22nd October 2024 and matters arising

The minutes of the previous meeting were AGREED, as well as notes from an informal meeting held on 28th November 2024.

Matters arising were either all dealt with or listed on the agenda.

4. Designating Local Green Spaces: to receive a progress report on contacting landowners

PL reported that there had been some discussion with the planning consultant about the accuracy, the working assumption had been that the cadastral parcels on Parish Online corresponded to HMLR records so the planning consultant would work on this basis to produce maps. Some questions over accuracy remained following information received about an additional parcel of land which was not reflected on the online mapping. PL agreed to undertake some research on this matter. It was also reported that the planning consultant had highlighted that the 'green lung' may be too large to designate as green space. It might be possible to overcome this by not including the CTC land at Easthams which would be protected as part of the transfer agreement.

Action: PL to research 'missing' piece of land on Parish Online.

5. Written evidence base: to collate written evidence to support policy development/ to review topic papers written by members of the Steering Group

This was noted as ongoing; members continue to prepare supporting documentation to support the Plan policies.

6. Consultation: to consider ways to include underrepresented groups (new residents and industrial estate businesses)

Members discussed ways to gather input from groups such as the residents of Wool Gardens, who weren't living in Crewkerne when the original surveys went out, as well as the businesses on the industrial estate, who also had not been consulted. It was noted that the line would need to be drawn somewhere – new residents would exist throughout the town but not be



possible to contact. However, it was felt that there was some merit in obtaining the views of new residents on Wool Gardens about their connectivity and travel patterns to town. Similarly, a survey of the businesses would obtain certain data about employee travel/work/live patterns.

Action: KH to draw up survey for Wool Gardens, based on the first survey. KS to provide data on the number of units currently occupied.

Action: GC and DB to draw up a business survey. KS to share other NP Business Surveys to assist with this.

It was noted that PL had surveyed the Youth Service and received survey responses, and also asked Wadham School for input, although no reply had been received from the school.

7. Skeleton Plan Update

A draft consultation plan was circulated. Sections were allocated as follows for review:

4 – KH

5 – GC

6 – JN

7 – DB

8 – DB

9 – GC

Action: members to review sections as above, fill in any missing parts and identify supporting information where necessary.

Action: KS to send draft to planning consultant for review to ensure it is broadly correct.

8. Maps and images

It was noted that photos were still required and page 70 of the draft plan was highlighted, where each notable view would need a supporting reason to highlight its significance to the plan.

9. To receive a funding update from the Town Clerk

No invoices had been received since the last update. Money would need to be returned to Locality if unspent by 31.3.25, however some spend would be incurred by the planning consultant in reviewing the draft.

10. Communications and Publicity

Members agreed to provide a table and information at the Annual Town Meeting on 14th April.

11. Items for the next meeting – revisit draft plan and outstanding actions.

12. Date of the next meeting – 12.30pm, Tuesday 25th February, Council Chamber.