



## Minutes of a meeting of CNPSG held on Tuesday 25<sup>th</sup> February 2025, at 12.30 in the Council Chamber

**Present:** Pat Lunt (PL), Diane Butler (DB), Gail Coleshill (GC), Jan Nathan (JN).

**In attendance:** Katharine Sheehan (KS) (Town Clerk).

### 1. Apologies

Kathy Head (KH) and Simon Woodland (SW).

### 2. Declarations of interests

There were no declarations of interest.

### 3. Minutes of the meeting held on 28<sup>th</sup> January 2025 and matters arising

The minutes of the previous meeting were AGREED. Matters arising were either all dealt with or listed on the agenda.

### 4. Written Evidence Base:

- a. To collate written evidence to support policy development.
- b. To review topic papers written by members of the steering group

Ongoing – members of the Steering Group continue to collate information to supplement the skeleton plan.

### 5. Consultation: to review draft surveys for Wool Gardens and Businesses and make arrangements for distribution.

Two draft surveys were circulated, some discussion took place around how closely they needed to align with the original survey. Subject to some minor changes, both surveys were AGREED. KS would print off copies and KH and JN would deliver to Wool Gardens, while DB and GC would take care of delivering the business/employment copies to the industrial estate and town centre shops.

### 6. Skeleton plan update – PL.

The draft plan created by PL had been reviewed by the planning consultant who had returned a number of changes and suggestions. KS had also reviewed the plan and suggested inclusions, as well as beginning to include appropriate photo content where necessary. Other members of the Steering Group were asked to thoroughly review the draft and submit their suggestions to KS before the end of the week to enable her to collate all changes on a master copy and circulate before the next meeting for further review.

Following the completion of the draft, the Group would approach Somerset Council again for comments. Some discussion took place around the green spaces part of the Plan, which had attracted a high level of public support during the consultation phases.



GC agreed to provide some wording on educational provision. PL and KS to liaise over letters to landowners about green space designation.

**7. Maps and images – progress update.**

It was noted that the planning consultant had now provided a suitable map for the green lung. Members noted that there was a question mark over whether this was too large to meet the criteria for designating green space, but that it could potentially be divided in two by excluding the land being transferred to the Town Council, which would be protected anyway as green space under the terms of the transfer.

**8. Funding update from the Town Clerk.**

The bulk of the grant remained unspent and would need to be returned to Locality from 31.3.25 and reapplied for.

**9. Items for the next meeting.**

Revised Draft Plan

Results of surveys (if available)

KS asked if anyone would be available to run a NP 'drop in' stall at the Annual Town Meeting Community Engagement event on 14<sup>th</sup> April – DB agreed to organise displays. JN, KH and SW would likely be in attendance anyway.

**10. Date of the next meeting.**

25<sup>th</sup> March 2025, 1pm in the Council Chamber.